



## MANAGEMENT SPECIALISTS Company

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**ALPI CLUSTER PARK**  
**BOARD OF DIRECTORS MEETING**  
September 14, 2015  
**MINUTES**

- PLACE:** On Site, Clubhouse
- ROLL CALL:** President Robert O'Conner, Vice President Lilikala Kame'eleihiwa, Treasurer Hal Richman, and Director Haunani Saifoloi
- BY INVITATION:** Account Executive (AE) Divona Cox
- CALL TO ORDER:** Noting that a quorum was present, the meeting was called to order at 6:05 p.m.

**MINUTES:**

The Board reviewed and discussed the minutes of the Board of Directors meeting of August 18, 2015. President O'Conner moved to approve the minutes of August 8, 2015, pending one correction. Director Saifoloi seconded the motion, and the motion carried unanimously.

**TREASURER'S REPORT:**

1. FINANCIAL STATEMENT: The Board reviewed the financial status of the Association. The financial statement for August 2015 was accepted, subject to audit.
2. DELINQUENCIES: Delinquencies and collection actions were reviewed.

**COMMITTEE REPORTS:**

1. STREET: None
2. LANDSCAPE: Vice President Kame'eleihiwa recommended removal of the lychee tree next to the clubhouse.

**UNFINISHED BUSINESS:**

1. UNIT 256: AE Cox is awaiting a report from WJE regarding the siding.
2. LEGAL SERVICES: The Board reviewed the firm resume from Clay Chapman Iwamura Pulice & Nervell. AE Cox was directed to obtain their hourly rates for services.

**NEW BUSINESS:**

1. PROPOSED 2016 BUDGET & RESERVE STUDY: The Board reviewed and discussed the proposed budget and reserve study. Vice President Kame'eleihiwa moved to approve a 3% increase in maintenance fees. President O'Conner seconded the motion, and the motion carried unanimously.
2. INSURANCE: AE Cox was directed to inquire about hurricane coverage.

**NEXT MEETING:** Board of Directors Meeting on October 20, 2015 on-site at the Clubhouse at 6:00 p.m.

**ADJOURNMENT:** Hearing no objection, President O'Conner adjourned the meeting at 7:07 p.m.

MANAGEMENT SPECIALISTS COMPANY  
Agent for ALI'I CLUSTER PARK AOA



Divona Cox  
Account Executive